

March 2018

Dear Parents and Carers,

### Year 8 Parents' Evening

It is with pleasure that I extend to you a warm welcome to attend the Year 8 Parents' Evening which is to be held in the Main Hall on **Tuesday 17<sup>th</sup> April 2018 from 17:00 hours to 19:30 hours.**

I hope very much that you will be present to discuss your son's/daughter's work and general academic progress with his/her subject teachers and Form Tutor. The Head of Year, Mr B Bendell and the Deputy Head (Pastoral), Mr N Vyse will be available, along with Mrs G Frost, in her capacity as SENCO to talk to parents of pupils who have Pupil Profiles. I expect that every family will be represented, so much will depend upon your help in limiting each interview with members of staff to not more than five minutes. For the first time we will be introducing a bell system which rings every five minutes to signify the start and end of each interview. I kindly ask that you follow this system. If, after the Parents' Evening has taken place, you decide that you require a longer meeting with a particular teacher please email the teacher to arrange a meeting.

I should be grateful if you would let your son's/daughter's Form Tutor know if you will be attending and, if so, whether you will be arriving 17:00-17:30 or 17:30-18:00 as soon as possible, via email, preferably, to the relevant email address below, and by no later than Monday 16<sup>th</sup> April. Please note that arrival after 18:00 hours will not provide you with sufficient time to see all relevant members of staff.

8LIW	Miss LI Watson	<a href="mailto:lwatson@qegsblackburn.com">lwatson@qegsblackburn.com</a>
8JDR	Mr JD Ranson	<a href="mailto:jranson@qegsblackburn.com">jranson@qegsblackburn.com</a>
8MAL	Mrs MA Lapinskas	<a href="mailto:mlapinskas@qegsblackburn.com">mlapinskas@qegsblackburn.com</a>
8KN	Mr A Sagar	<a href="mailto:asagar@qegsblackburn.com">asagar@qegsblackburn.com</a>
8RMW	Miss RM Wildman	<a href="mailto:rwildman@qegsblackburn.com">rwildman@qegsblackburn.com</a>

These are confidential discussions between staff, parents and pupils. Please do not ask others to represent you on this occasion.

Please note that it would be inappropriate to bring younger siblings along to this event; we trust by alerting you in good time you will be able to make any necessary childcare arrangements. **Pupils from Year 7 to Year 9 are now encouraged to attend these occasions and to accompany their parents as they consult with staff. Pupils should attend wearing full School uniform.** Tea and coffee will be served.

In the meantime, we look forward very much indeed to seeing you on April 17<sup>th</sup>.

Yours sincerely,



Mrs CY Gammon