

February 2020

Dear Parents and Carers,

Year 13 Parents' Evening

I am pleased to invite you to attend this term's Year 13 Parents' Evening to be held in the Main Hall on **Thursday 5th March between 17:00 and 19:00 hours.**

This will be an important occasion before the A level examinations for you to discuss the academic progress and future prospects of your son/daughter. This meeting is an essential part of the process which prepares all our students for their next steps including higher education, apprenticeships and work.

Obviously, the staff who teach your son/daughter will be available for consultation and I hope very much that you will be present. Moreover, it is expected that your son/daughter, **dressed as for school**, will accompany you and will participate fully in the discussions of his/her progress.

In order for the evening to run as smoothly as possible, I should be grateful if you would let your son's/daughter's Form Tutor know if you will be attending and, if so, whether you will be arriving 17:00-17:30 or 17:30-18:00 as soon as possible, via email, preferably, to the relevant email address below, and by no later than Tuesday 3rd March. Please note that arrival after 18:00 hours will not provide you with sufficient time to see all relevant members of staff.

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| 13DNR | Mr D Roocroft | droocroft@qegsblackburn.com |
| 13KMW | Ms K Walmsley | kwalmsley@qegsblackburn.com |
| 13BRB | Mr B Bendell | bbendell@qegsblackburn.com |
| 13ACB | Miss A Bowker | abowker@qegsblackburn.com |

These are confidential discussions between, staff, parents/carers and students. Please do not ask others to represent you on this occasion. Tea and coffee will be served.

I look forward to seeing you on March 5th.

Yours sincerely,



Mrs CY Gammon