



APPLICATION TO USE THE SCHOOL BUS SERVICE

The School operates a bus service currently provided by Moving People.

There are currently 8 routes altogether, which are regularly reviewed to ensure that they suit the needs of the school.

If you wish to use the service for your child, it is essential that you complete and return the attached tear-off slip to the Finance Office as soon as possible to assist with our planning.

It is our intention that the full year's cost of the service will be loaded onto your SCOPAY online account and you will be able to pay in 10 equal instalments.

Rules regarding behaviour apply to the journeys and you and your child will be expected to read and sign the Agreement to confirm that you agree with these.

The school is able to offer parents different levels of commitment to the school bus service. Because there is a limited number of seats per route, priority will be given to those using Option 1 – inward and outward journeys throughout the academic year.

If you fall into arrears (monthly payment not made) your child will no longer be allowed to use the bus service, until the arrears are paid in full.

Parents of Reception aged children (4/5 years) may apply if they need transport but, due to the age of the child, it will be at the discretion of School to confirm that your child can use the service. Please contact the Finance Office if this applies to you.

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Please reserve a place for (pupil name):Form:

on Bus No. 101, 103, 104, 105, 106, 107, 108, 109, Minibus (**please circle**)

to join at (stop as per timetable)

using option overleaf.

Signed: Date:

Address:

Email..... Mobile

SCHOOL BUS SERVICE OPTIONS

Option	Level	Entitlement
1	Full Service	<p>a) Inward and outward transport from a named stop or stops on a particular route throughout the term.</p> <p>b) In the case of different points of use, the termly fare is calculated on the higher of the two route charges.</p>
2	One-way Service	<p>a) Inward or outward transport from/to a named stop throughout the term.</p> <p>b) The termly fare is calculated at 66% of the full service</p>
3	Occasional Use	<p>a) Inward and/or outward transport from/to a named stop on a maximum of twelve single journeys per term.</p> <p>b) Pupils will carry a letter of authorisation, signed by the Deputy Head (Pastoral).</p> <p>c) The one-off termly charge is calculated on the basis of 12 daily return fares.</p> <p>d) The termly fare will be based on the normal daily rate plus 50%.</p>