

Person Specification Teaching Assistant – Level 3

Job Requirements	Criteria		Method of Assessment		
	Essential	Desirable	Application Form	Interview	References
Qualifications & Experience					
• Relevant level 3 qualification	✓		✓	✓	✓
• A good standard of education including English & Maths (GCSE/Level 2)	✓		✓		
• Recent participation in relevant professional development		✓	✓	✓	
• Experience of supporting pupils with challenging behaviour		✓	✓		✓
• Experience of supervising individuals and groups	✓		✓	✓	✓
• Working with a range of professional agencies and colleagues		✓	✓	✓	✓
Knowledge of					
• A working knowledge and experience of dealing with young people	✓		✓	✓	✓
• Ability to prioritise tasks, work quickly, particularly under pressure and to deadlines	✓		✓	✓	✓
• Good communication skills in a variety of contexts in a sensitive and confidential manner with a wide range of people & groups	✓		✓	✓	✓
• Good time management skills	✓		✓	✓	✓
• Thinking creatively & imaginatively to anticipate and solve problems and identify opportunities		✓	✓	✓	✓
• Ability to work unsupervised, make decisions and act with initiative	✓		✓	✓	✓
• Excellent interpersonal & organisational skills	✓		✓	✓	✓
• Ability to work as part of a team			✓	✓	✓
• A caring approach and an ability to handle difficult situations in a sensitive and confidential manner	✓	✓	✓	✓	✓
• A professional outlook and flexible attitude to work	✓		✓	✓	✓
• Excellent health & attendance record	✓			✓	✓
• A commitment to safeguarding and protecting the welfare of children and young people	✓		✓	✓	✓
• A commitment to training and professional development	✓		✓	✓	