



**SUPPORT STAFF APPLICATION FORM**

<b>PERSONAL INFORMATION</b>			
Position Applied For			
Title			
Surname			
Forename			
Place of Birth			
Address			
Daytime Contact Number			
Evening Contact Number			
E-mail Address			
National Insurance Number			
<b>QUALIFICATIONS</b>			
<b>Qualification</b>	<b>Subject</b>	<b>Grade</b>	<b>Date Obtained</b>

## CAREER HISTORY AND FURTHER EDUCATION

Please supply details, starting with the most recent, of further education, training, employment, self-employment and any periods of unemployment, providing reason for leaving employment. Please include start and end dates and use a continuation sheet if necessary.

## EXISTING CONTACTS WITHIN SCHOOL

Please indicate if you know any existing employees or Governors at the School and, if so, how you know them

## REFEREES

Please provide 2 referees. One should be your current or most recent employer. If you have worked with children in the past, at least one referee must be from an employer where you have worked with children. Please note that 'open references' and references from relatives or those writing solely as friends will not be accepted. All staff here have a direct responsibility for safeguarding of children and all offers are subject to satisfactory outcomes on references and DBS checks. **Please note references may be requested prior to interview or an offer of employment being made**

Name	
Job Title	
Address	
Telephone Number	
Email	

Name	
Job Title	
Address	
Telephone Number	
Email	

**DECLARATION**

I am aware that the post for which I am applying is exempt from the Rehabilitation of Offenders Act 1974 and that, therefore, all convictions, cautions and bind-overs, including those regarded as "spent" must be declared.

- I have not been disqualified from working with children
- I am not named on DfE Children's Barred List (formerly List 99) or the Protection of Children Act List

**If shortlisted for interview you will be asked to disclose any convictions.**

Signed

Date

For marketing purposes, please confirm where you saw this post advertised

Completed application forms and supporting documents for unsuccessful candidates will be retained for a period of 6 months and then will be destroyed