



Subject Leader of Classics and Latin from September 2019

The School

Queen Elizabeth's Grammar School was founded in 1509. A former Direct Grant Grammar School, it now caters for 1145 pupils and students and has plans to expand to 1250 students. The QEGS family currently consists of the Primary Phase (ages 4-11), Senior Phase, (11-16) and Sixth Form (16-18). The School is fully coeducational.

Since the demise of the Assisted Places Scheme we gradually became a smaller school and although what we did was good we decided that an alternative model would be better for securing our future and enabling us to remain true to our roots as a school for pupils and students of diverse backgrounds without charging fees. Thus we became a Free School in September 2014. This means the school will expand to its former size of 1250, creating many opportunities for increasing the breadth of our curriculum and extra-curricular activities. Our ethos remains the same: a commitment to high aspirations for all and educating pupils and students so they become well-rounded, confident individuals who will go on to make a positive contribution to society.

The school enjoys a reputation for academic excellence. It continues to draw pupils and students from a wide area of north and east Lancashire. Students proceed to the universities of Oxford and Cambridge, as well as other well renowned institutions and almost all the Year 13 students go on to university.

Equally, the school remains committed to a wide range of extra-curricular activities. Facilities are excellent, including a large sports hall, swimming pool and Sixth Form Centre. Investment in whole school ICT has been particularly generous in recent years, including the replacement of all classroom PCs, upgrading of the wired network and servers, installation of a wireless network and the introduction of wireless devices in the Primary Phase. In 2011 we completed, in partnership with the Football Foundation, a major extension to our Sports Hall at the Harrison Playing Fields. A new nursery, not part of the Free School, was opened in September 2012 and extended in 2013 to take babies from 3 months old. Innovative and up-to-date in our approach, we nonetheless remain conscious of our long and fine tradition.

The successful candidate will be in sympathy with the aims and ethos of independent education (without fees) and will wish to participate in the extra-curricular life of the school.

Academic results have been good and are getting better. Typically, a quarter of A levels are graded A*/A, half are graded A*/B, and the pass rate is close to or at one hundred percent. At GCSE, Progress 8, Attainment 8 and the percentage gaining English and Maths are strong. At Key Stage 1 and 2 we consistently achieve well, particularly in the externally examined aspects. The most recent examination results are available through our website. The school is oversubscribed (over 300 applicants for 100 places in Year 7 in the last academic year).

At Queen Elizabeth's we are committed to the safeguarding of children, as the successful applicant will be. Our safeguarding policy, which is regularly reviewed, is on our website. All offers of employment are conditional upon appropriate checks, including an enhanced DBS (formerly CRB) and Prohibition List check.

The post

We require a full-time well-qualified Subject Leader of Classics and Latin from September 2019.

The successful candidate will be expected to teach a full Latin and Classical Civilisation timetable from Year 7 to Advanced level with a variety of mixed ability classes.

Applicants must have a strong academic background and an enthusiasm for the subject, which will be reflected not only in their passion for teaching, but also in their interest in assisting with extra-curricular activities related

to the Faculty. The successful applicant will need to deliver a range of lessons following a detailed scheme of work and will be expected to contribute to the extra-curricular life of the school.

QEGS has its own pay scale and salary will be set according to qualifications and experience and all teachers are members of the Teachers' Pension Scheme.

Applicants must have a good, relevant degree and have a PGCE.

The Faculty

As part of the Languages Faculty, the Classics and Latin Department makes an important and wide-ranging contribution to the QEGS curriculum and we are committed to supporting its continuing development.

Latin

Pupils begin their study of Latin in the Trinity term of Year 7, following the Cambridge Latin Course. All pupils continue to study Latin in Year 8 but then pupils may opt to continue the subject at GCSE level. Latin is included as one of the Language options available as part of the Ebacc. Healthy numbers opt for GCSE and results are consistently strong. Groups are small at Sixth Form level, enabling a scholarly and informal atmosphere.

Classical Civilisation

All our pupils study Classical Civilisation in Year 7 for the first two terms. At the heart of the course is a study of classical mythology and the Trojan War which embraces many other areas of the curriculum, including PSHE and language work. Currently, Classical Civilisation is an option available at both GCSE and Advanced level, being accessible and attractive to pupils across the ability range.

Examinations and Specifications

At GCSE we currently follow Eduqas specifications for Latin and OCR for Classical Civilisation. At Advanced level we study OCR Latin and OCR for Classical Civilisation.

Faculty

The Department is located in a high-profile area of the School on the first floor of the Queen's Wing. There are two classrooms, both equipped with data projectors to facilitate the delivery of the popular e-learning resources. We have access to the computer laboratories through a whole-school booking system. In this area there is also a well-stocked Classics and Latin bookstore and office. Examples of pupils'/students' work adorn the classrooms and adjacent corridor.

Staff

There are two full-time Classics teachers in 2019 and one Language teacher also takes some classes. The Department is a most enjoyable one within which to work, the emphasis being wholly on co-operation, conviviality and a collective commitment to enriching our pupils'/students' experience of the classical world. We participate in the highly popular residential trip with our pupils/students to the Bay of Naples. Excursions to the theatre, conferences and open days are also undertaken when appropriate and we have competed regularly in the North West Latin and Greek Reading Competition in previous years.

Job Description

Responsible to the Head via Head of Faculty and the Deputy Head.

Subject Leaders work under the immediate supervision of their Head of Faculty who is responsible for the strategic direction of the Faculty and management of personnel. Subject Leaders are supported in their work by Heads of Faculty and are expected to keep them informed as to developments within their area of academic expertise.

Responsibilities are:

- Preparing schemes of work and ensuring these are kept up to date, producing them as required by the Head of Faculty, Assistant Head (Teaching and Learning) or the Deputy Head

- Driving the strategic direction within the subject area as determined by the Head of Faculty and Senior Leadership of the School
- Advising the Head of Faculty on developments within the subject for which they are responsible
- Advising the Head of Faculty of any managerial challenges, and helping him/her to monitor performance of staff and pupils/students within the subject areas*.
- To arrange the appropriate assessment setting and marking of examinations within the subject area and to provide the Head of Faculty with papers, and other information as may from time to time be requested
- To collate results and advise the Head of Faculty on the interpretation of them
- To order through the Head of Faculty such materials, including text books, as may be required and to help the Head of Faculty in constructing an appropriate budget for the subject area
- To produce, update and maintain attractive displays in subject areas including monitoring the displays in subject area classrooms
- To contribute as required to the Faculty handbook
- To contribute as required to the Faculty Development Plan
- To produce and update the subject area Development Plan as required by the Head
- To assess the needs of the subject and liaise with the Head of Faculty on staffing, equipment and resources
- To Chair termly subject specific meetings and produce minutes of these meetings.
- To perform such duties as may from time to time be required by the Head

* The Head of Faculty has management responsibility in terms of appraisals, initial stages of disciplinary/capability matters, parental complaints etc but they may require subject-specific advice from the Subject Leader to support them in this.

Applications

Applications must be submitted to the Head, Mrs CY Gammon via email to head@qegsblackburn.com or by post. **These should take the form of a letter of no more than 2 A4 sides in Arial point 11, accompanied by your *curriculum vitae* and a completed application form, available from our website, www.qegsblackburn.com.** These should be received by no later than **noon on Thursday 14th March 2019.**

All applications will be acknowledged. Interviews will be held in the commencing week and the appointment will be made as soon as possible thereafter. **Documentation to be brought to interview: passport, driving licence, A level, degree and PGCE certificates, two utility bills or statements and documentation confirming NI number.**